

Childcare Services

This document summarizes information on childcare services available through the University and in Hamburg. We selected the information from the University's Family Office website that is likely to be most relevant to students and scholars in our Cluster (for more: <https://www.uni-hamburg.de/en/familienbuero.html>). We cover the following:

1. Regular Childcare
2. Flexible Childcare
3. Emergency Childcare
4. Family-Friendly Spaces on Campus
5. Toy Boxes

If you have any questions or if you need help accessing any of the services, please contact our Equal Opportunity Coordinator, Mariapaola Gritti (Wa 26, Rm. 2004; mariapaola.gritti@uni-hamburg.de; 040 42838 9757), who can also provide you with the relevant forms, if needed.

1. Regular Childcare (“Kita”)

1.1 Kita Voucher System

- childcare in Hamburg is organized through the Kita Voucher System
- you can also apply for “Tagesmutter” services (subsidized childcare run by one nanny or a team of nannies for small groups of children)
- to apply: <https://www.hamburg.de/antraege> (in German only)
- to estimate your monthly childcare costs: <https://serviceportal.hamburg.de/HamburgGateway/Service/Entry/KitaBei> (in German only)

!!: the Kita in the Neue Rabenstraße and the Kita in the Feldbrunnenstraße are very close to the University's main campus and the CSMC.

1.2 Kita of the Studierendenwerk Hamburg:

- children aged 1 to 6
- Kita-Voucher needed
- Kita Kinder Campus: Monday-Friday, 7:30-16:00 (late service, continuing after 16:00, can be booked separately)
- Kita Bornstraße: Monday-Friday, 7:30-17:30
- Kita Hallerstraße: Monday-Friday, 6:30-17:30
- Kita “Die Stifte”: Monday-Friday, 7:30-17:30
- Kita UKE (children aged 3 months to 6 years): Monday-Friday, 5:30-20:00 & Saturday and Sunday (1st weekend of the month!), 5:30-15:30

The Kitas Kinder Campus, Bornstraße and Hallerstraße are very close to the main campus. For an overview: <https://www.stwhh.de/en/family-service/daycare-centres-and-flexible-childcare-services>

1.3 Kita on the Bahrenfeld Campus (DESY)

- children aged 1 to 6
- Monday-Friday, 8:00-18:00

- bilingual (English and German)
- https://www.desy.de/about_desy/mission_and_guiding_principles/work_and_private_life/child_care/DESYinform10-12-engWEB_eng.html

2. Flexible Childcare

2.1 “Zwischenspeicher”:

- children 0 to 6
- for MIN students and faculty
- max 10 hours/week in 2-hour blocks
- 3€/2-hour block (students) or 6€/2-hour block (faculty), or 35€/2-hour block (students) or 70€/2-hour block (faculty) *for the entire semester*
- Monday-Friday, 8:00-20:00 (during the semester)
- needs to be reserved in advance
- on the Stellingen Campus
- <https://www.inf.uni-hamburg.de/en/service/zwischenpeicher.html>

2.2 Weekend care at the UKE (University Hospital) day care centre:

- children aged 0 to 6
- first weekend of every month
- 4€/2-hour block (students) or 6€/2-hour block (employees)
- only in German
- <https://www.stwhh.de/en/family-service/daycare-centres-and-flexible-childcare-services/daycare-centre/integrative-daycare-centre-uke>

2.3 Weekend day care at the KinderCampus:

- children aged 3 to 10
- Saturday-Sunday, 10:00-16:00
- needs to be reserved by Thursday at 13:00
- only in German
- <https://www.stwhh.de/en/family-service/daycare-centres-and-flexible-childcare-services/daycare-centre/daycare-centre-kindercampus>

3. Emergency child care

3.1 Day Care / Nursery (Elbkinder Kitas)

- for children up to school entry
- for academic and administrative staff, when at least one parent cannot fulfil their work commitments without emergency childcare*
- Monday-Thursday, 6:00-18:00 & Friday, 6:00-17:00
- available in all Elbkinder Kitas throughout the Hamburg metropolitan area
- free

* Examples of emergency childcare situations: unexpected cancellation of regular childcare, hospitalization of a parent, professional development courses, work-related travel, unexpected work-related appointments or assignments.

!!: if you're interested in this service, please **register** in the University's Family Office (familienbuero@uni-hamburg.de; +49 (0)40 42838 4281) *even if you do not know whether or when you will need this service*. The Family Office can issue you an emergency childcare ID which you can use in the Elbkinder Kita of your choice.

!!: the Kita in the Neue Rabenstraße and the Kita in the Feldbrunnenstraße, both very close to the University's main campus and the CSMC, are part of the Elbkinder network :)

When you require emergency childcare, you should notify the Kita, if possible 1 day in advance. If it's a last-minute emergency, please notify the Kita on the same day, before dropping off the child. Prior notification by phone is necessary so that the Kita can organize a proper greeting and supervision. You can use this form to notify the Kita: https://www.elbkinder-kitas.de/files/Formular_2_Anmeldung_Gastkinderbetreuung.pdf (in German only).

When making use of this service, **please submit a confirmation** (by phone or email) to the Family Office at the latest on the first day of emergency childcare. State your name, position, the reason for and duration of emergency childcare, and the number of children involved. Submitting this confirmation is mandatory.

3.2 Independently Organized Childcare

- you can request reimbursement of childcare costs for childcare you organize autonomously (for example, childcare provided by your child's regular babysitter)
- for students and employees
- up to 600€/year per employee (300€/semester per student), max 12€/hour, 8 hours /day, can be reimbursed (see: <https://www.uni-hamburg.de/en/gleichstellung/foerderungen/betreuungsfonds.html>)
- if possible, the request should be submitted to the University's Family Office (familienbuero@uni-hamburg.de; +49 (0)40 42838 4281) at least one week before the beginning of the emergency childcare, or as soon as possible

4. Family-Friendly Spaces on Campus

You can download the app *UHH global* (available for iOS and Android) to access maps (in the "Navigator" tab) locating all family-friendly spaces in and around campus, including nursing and diaper-changing facilities, family-friendly cafeterias, childcare facilities, and parent-child rooms. Additionally, University Sports (<https://www.hochschulsport.uni-hamburg.de/>; in German only) offers athletics programs for children aged 1 to 11. Parent-child rooms that might be conveniently located for you, as a CSMC researcher, include the following:

University Administration building: Mittelweg 177, Rm S 0014

- available to all University Administration employees for short-term gaps in childcare and in exceptional cases to academic faculty and other staff members
- to register prior to first use contact Svenja Saure: svenja.saure@uni-hamburg.de
- for booking requests: wd.mittelweg@uni-hamburg.de

Asia-Africa Studies Institute: Edmund-Siemers-Allee 1, East Wing, Rm 107

Bahrenfeld Campus: Luruper Chaussee 149, Building 67, Rm 004 & Building 610, Rm 2026 contact Eileen Schwanold: eileen.schwanold@uni-hamburg.de

Stellingen Campus: Vogt-Kölln-Straße 30, Informatikum, Haus C, Rm 120

Grindel Campus: Grindelberg 7, Rm 1007

contact Sebastian Zubrzycki: sebastian.zubrzycki@uni-hamburg.de

For more information about family-friendly spaces and activities on campus: <https://www.uni-hamburg.de/en/familienbuero/arbeiten-mit-kind/familienleben-campus.html>

5. Toy Boxes

Students and staff can borrow portable toy boxes at any of the locations listed below:

Maimonides Centre for Advanced Studies: Schlüterstraße 51, Rm 5020

contact Karolin Berends: karolin.berends@uni-hamburg.de; +49 (0)40 42838 9767

Biocenter Klein Flottbek: Ohnhorststr. 18, Rm E.054

contact Ruzica Latinčić: ruzica.latincic@verw.uni-hamburg.de; +49 (0)40 42816 627

Department of Chemistry: Martin-Luther-King-Platz 6a, Rm 6

contact Ingke Klemm: ingke.klemm@uni-hamburg.de; +49 (0)40 42838 2410

Department of Informatics: Vogt-Kölln-Straße 30, Building C, Rm 120

contact Daniel Moldt: moldt@informatik.uni-hamburg.de

Institute of Experimental Physics: Luruper Chaussee 149, Building 67b, Rm 30

Hamburg Research Academy: Gorch-Fock-Wall 7, Rm C1069

contact: Hannah Schmiegelow: office@hra-hamburg.de